



## **SPEEC DESTRUCTION OF RECORDS POLICY**

**Destruction of Records:** Please note that any professional records including evaluation reports, speech/language and occupational therapy notes will be maintained for five years after the last date that service was rendered. The purpose of maintaining these records is for client record review only. It is not meant for any other legal purposes. Please note that we will also provide for confidential disposition of records in the event of the evaluator or consultants withdrawal from the practice, and capacity or death.

I have read and understand the statement above as it pertains to the destruction of professional records.

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Signature

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Date